

**Newaygo County Mental Health  
Minutes of the Regular Meeting  
September 11, 2025  
10:00 a.m.**

**Call to Order/Welcome/Prayer**

The regular monthly meeting of the Board of Directors of Newaygo County Mental Health was called to order by Chair DeLaat at 10:00 a.m. on Thursday, September 11, 2025 in the Board Conference Room.

Member Kellerman opened the meeting with prayer.

**Roll Call**

Members Present: Kathy Broome, Ken DeLaat, Catherine Kellerman, Bryan Kolk, Todd Koopmans (Zoom), Wayne Mast, Michelle Petz, Tonya Prewitt, Lori Schultz, Helen Taube, Sue Twing

Members Excused: Sarah Boluyt

Others Present: Carol Mills, CEO; Jeff Labun, COO; Denise Russo-Starback, Director of Clinical Services; and Shannon Woodside, recording secretary

**Communications from the Public**

Veronica LaBar, MERS Retirement Plan, acknowledged our partnership with their organization for the last 27 years. She acknowledged our intent to transfer our 401a Defined Contribution Plan over to Empower.

**Approval of Agenda**

**Motion** by Member Mast, supported by Member Kolk to approve the agenda as presented. No discussion; motion carried unanimously.

**Approval of Annual Public Hearing and Regular Minutes**

**Motion** by Member Kolk, supported by Member Kellerman, to approve the minutes of the Annual Public Hearing and Regular Board meeting of August 14, 2025 as presented. No discussion; motion carried unanimously.

**Directors Update**

Reviewed Director Mills written report.

**Executive Committee**

*MSHN Bylaws*

**Motion** by Member Kellerman, supported by Member Petz, to approve the revised Mid-State Health Network Bylaws. No discussion; motion carried unanimously.

## **Finance**

Reviewed minutes from September 4, 2025.

Check Register, Cash Statement, Budget to Actual, Medicaid Revenues and Medicaid Paid Eligibles were reviewed with inquiries addressed by Jeff Labun, COO.

### *FY25 Amended Budget*

**Motion** by Member Twing, supported by Member Broome, to approve Amended Budget for Fiscal Year 2025 and that the Executive Director and the Chief Operating Officer are authorized to change line items within the total budget allocation. Discussion took place; motion carried unanimously.

### *FY26 Initial Budget*

**Motion** by Member Prewitt, supported by Member Petz, to approve Initial Budget for Fiscal Year 2026 and that the Executive Director and the Chief Operating Officer are authorized to change line items within the total budget allocation. Discussion took place; motion carried unanimously.

### *FY25 Contract List*

**Motion** by Member Kolk, supported by Member Broome, to approve Fiscal year 25 Contract List. Discussion took place; motion carried unanimously.

### *Health Insurance Law Waiver/Public Act 152*

**Motion** by Member Twing, supported by Member Mast, to approve Health Insurance Law Waiver in accordance with Public Act 152 of 2011 section 8, I move that the Newaygo County Mental Health Board, as a public employer defined in section 2(f) of the Act, exempt itself from the requirements of PA 152 of 2011 for the Fiscal Year 2025 – 2026. No discussion; motion carried unanimously.

### *Resolution to Terminate Participation in MERS 401(a) Defined Contribution Plan*

Reviewed resolution.

## **Policy Committee**

No meeting scheduled.

## **Recipient Rights**

Reviewed minutes from August 11, 2025.

Recipient Rights Training for all board members took place after board meeting.

Next meeting is November 10, 2025 at 10:00 a.m.

## **Client Advisory Committee (CAC)**

Next meeting is September 25, 2025 at 12:30 p.m. Lunch will be at 12:00 p.m.

## Promotion & Education Committee

Reviewed two Art Wunsch Advocacy Award Nominations.

Chair DeLaat called a roll call vote to determine who will receive the 2025 Art Wunsch Advocacy Award. The roll call vote reflected the following:

Broome: Rachael  
DeLaat: Shelly  
Kellerman: Shelly  
Kolk: Rachael  
Koopmans: Shelly  
Mast: Shelly  
Petz: Rachael  
Prewitt: Rachael  
Schultz: Rachael  
Taube: Rachael  
Twing: Shelly

6 votes for Rachael

5 votes for Shelly

**Motion** by Member Broome, supported by Member Twing, to award the 2025 Art Wunsch Advocacy Award to Rachael Osborne. No discussion; motion carried unanimously.

## Mid-State Health Network (MSHN)

Member DeLaat and Member Schultz reported:

- Good financial position this year.
- Delayed Directors evaluation.

## Community Mental Health Association (CMHA)

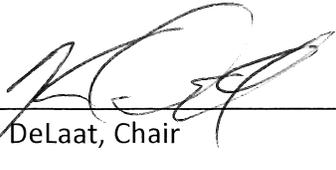
Member Kellerman has been sending updates via email.

## Communications from the Public

No communication from the public.

## Adjournment

**Motion** by Member Kolk, supported by Member Mast, to adjourn at 11:38 a.m.

  
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Ken DeLaat, Chair

  
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Kathy Broome, Secretary